



KEY PEOPLE

Key knowledge for Iraqi Women - Contracting Authority: European Commission
Support to Civil Society Development in Iraq –

Reference: EuropeAid/133-097/C/ACT/IQ - grant contract 334-516

CHRONOLOGY ACTIVITIES REPORT 'PERFORMED June – July 2016

ACTIVITY OF PROJECT : Trainer (External expert)

DATE	N.OF HOURS	ACTIVITY
April - May 2016		<p>Conception and writing of the Training program “The Business Incubator: Profiles and Training program”</p> <p>Conception and writing of the synthesis paper “The Business Incubator ... Straight to the point!”</p>
June 2016 Bruxelles	8 Hours	<p>Conception and management of the Brussels’ Seminar (topics, schedule, speakers)</p> <p>Planning and coordination of Round table with the guest speakers:</p> <ul style="list-style-type: none"> • Y. Votion (General Manager – Centre Dansaert) • T. Villers (Gngeneral Manager – Les Jeunes Entreprises) • V. Pierre (Manager – Réseau Diane) • A. Peeters (Professor and Political Advisor) • I. Adant (Academic Researcher – University of Louvain)
	2 Hours	<p>Exposition and management of briefing on theme: “Tools of the Brussels Region to foster economic development”</p> <p>Contacts with Brussels’ Region Minister Jodogne Cabinet and Organization of a meeting between the Minister and the Iraqi delegation.</p>
27.06.2016	4 Hours	<p>Organization and coordination of Brussels’ Seminar at the Centre Dansaert (09:00-14:00)</p> <ul style="list-style-type: none"> • Own briefing presentation • Seminar moderation • Strategic coaching: business incubator’s mission and operations
	2 Hours	<p>Organization and coordination of Meeting with the Brussels’ Region Minister Jodogne (15:00-17:00)</p>





28.06.2016	1 Hour	Coordination visit of the Brussels Life Science Incubator (Woluwe – Brussels) and Coordination meeting with G. Arialdi (Chief Executive Officer – BLSI) and strategic coaching; business incubator's models
29.06.2016 Palermo	3 Hours	Coordination and management of 1. Meeting with G. Marano; Confindustria Sicilia (18:00-19:00) 2. visit of Incubation and transfer models of incubator – debriefing 1 (19:30-21:30)
30.06.2016	2 Hours	Coordination Visit at the Consortium ARCA (University of Palermo's Incubator) Incubation and models of incubator – debriefing 2 (17:00-19:00)

Total = 22 Hours

Fabien Lambert

signature

