



European Commission

Contracting Authority:

Support to Civil Society Development in Iraq



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1. **MEDITER – Réseau euro-méditerranéen pour la coopération – AISBL**
Bruxelles - BELGIUM

2. Municipality of Mosul

3. Governorate of NINAWA -

4. University of Mosul

5. WEO Wemen Empowerment Organization

6. Mosul Chamber of Commerce

7. University of Rome « Tor Vergata » - CEIS Centre for economics and international studies

REPORT

Inception Workshop (28-29 -30 Sep. 2015)

28 SEPTEMBER 2015

Meeting with representatives of Local Authorities and with partners about the implementation of Project and development of partnership in new activities.

Meeting with Mr. Atheel AlNujaifi (Governor of Ninawa Province) and Mr. Bashar Kiki (President of the provincial Council in Ninawa) in the Governorate of Ninwa offices regarding the third Module of the training.

At the meeting the representatives of Local Authorities of Ninawa shared the objectives of the project and difficulties faced during this period regarding the registration of the new SME and NGO at the Chamber of Commerce of Mosul. For this reason the Governorate of Ninawa ensured their economic support for registering the new SME and NGO at the Chamber of Commerce of Erbil. The Governor also mentioned that he visited the training courses and the beneficiaries several times in order to assure them the Region's support.

During the meeting, were shared the objectives of the workshop and the topics regarding the training activity. During the meeting was decided that the training of the third module for the creation of SME to end by the half of December 2015.

Another topic of discussion was the organization of the event for the distribution of the certificates to the beneficiaries of the training during the same period of the next workshop in Erbil in between 13-17

The meeting ended after a brief analysis of the difficult political and social situation for the refugees in the camps and the need for a solution that will improve the condition of women and children. The President of the Council proposed to organize an International Meeting to urge donors and to raise awareness of international Institutions.





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29 SEPTEMBER 2015

KEY PEOPLE PROJECT - PHASE 2 -TRAINING MODULE ONE, TWO AND THREE
MANAGEMENT, ADMINISTRATIVE AND FINANCIAL PROCEDURES
CHECK THE ORIGINAL DOCUMENTS OF THE MODULES ONE AND TWO

The Workshop was held on 29-30.09.2015 at WEO offices with the attendance of:

1. Mr. Victor Matteucci (president of MEDITER)
2. Mr. Ari Dlishad (WEO vice exclusive director)
3. Mrs. Saba Ramadan Hasan (Coordinator Ninawa Province)
4. Mrs. Hind Mohamed (MEDITER consultant)
5. Mr. Ziryan K.R. (SOC)
6. Mrs. Shahd Jafer (Resp. Ninawa Region)
7. Mr. Sameen Naoom (Project Administrative staff of Municipality of Mosul)
8. Mr. Aram Abd (Activity coordinator)

The workshop started at 09:30 am. From the start the Lead Partner discussed and controlled the documents of the first and second training. After the evaluation of all the documents of the first and second training, they were handed to Mr. Victor. Matteucci.

Besides the documents there were discussed the results and difficulties of the first two trainings. One of the difficulties was the transport of the beneficiaries, because they live in different refugee camps, which are located far from each other and far from the training location. However this difficulty was overpassed by to their camps.

Another difficulty was that 5% of the first selected beneficiaries resigned before the startup of the first training due to personal reasons. This 5% was replaced with other candidates from the 400 applications received. Regarding the results, the training activities had a high interest and high participation of the beneficiaries. There were trained from the first module 100 beneficiaries for 50 hours of training. This module involved basic information of the creation of SME and NGO, legal procedures and administrative management. At the second module (specific training of NGO) were trained 27 beneficiaries for 80 hours of training. The second training was divided in two stages.





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The first stage, attended by all the 25 participants, regarded general information on:

- Strategic Framework of NGO
- Stages of NGO Development
- Finding Financial Resources
- How to write a call for proposal
- General Structure of an Application form
- International Relations and development cooperation

For the second stage the 25 participants were divided in 5 groups. Each group was trained on specific topics.

- First Group was trained on the creation of Social Enterprises
- The second Group was trained on the creation of NGO for Job mapping and matching services
- The third group was trained on the creation of NGO for Food safety and food quality
- The fourth group was trained on the creation of cultural NGO
- The fifth group was trained on the creation of media and communication NGO

The quality and expertise of the teachers allowed an adequate transfer of skills. The training was carried out at the University of Cihan in Erbil.

The workshop ended at 15.00 pm

30 SEPTEMBER 2015

**KEY PEOPLE PROJECT - PHASE 2 -TRAINING MODULE ONE, TWO AND THREE
MANAGEMENT, ADMINISTRATIVE AND FINANCIAL PROCEDURES
MODULE THREE: DESIGN AND ORGANIZE THE LAST STEP OF TRAINING - MODULES FOR SMALL
ENTERPRISES**

On the second day of the workshop, Mr. Ziryan attended the meeting, and Mr. Victor gave a brief description about the first day meeting and the trainings of the first and second modules and their conclusions. He also described the upcoming module of the trainings which starts in November, after a phase of executive design in October. The project manager of project discussed about the latest challenges, and he talked also about teacher's contracts and companies and the way of arranging the timeframe of the third trainings. The responsible partner for the third module is the partner *Women Empowerment Organization*. He also focused





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on the future challenges of the third Stage of training especially transportation and the needs to find the resources for arranging a microbus for the students, because this last training will be attended by 75 participants also living in different refugee camps.

The training in the third module regards building skills for new of entrepreneurs. Part of this training will be on the job, through agreement with local businesses in Erbil. The second part of the module will be rather theoretical with added elements which will be presented by European trainers and with business experiences.

The partnership shared the idea of a workshop in December for the delivery of certificates of participation to students and an internship with European business leaders. Mr.Victor Matteucci also asked for the possibility to arrange meetings with local enterprises in December 2015, because some European entrepreneurs have expressed their interest to start and develop contacts with local enterprises in Iraq. These entrepreneurs will visit Iraq during the workshop that will be organized in December.

At the end of the workshop, the summary and conclusion of the workshop were explained and it was ended at 01:00 pm.

Erbil - Date 01/10/2015

Victor Matteucci
Mediter - project manager



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